
INFORMATION FOR A SALARY SEIZURE

Dear client,

Following the receipt of your decision/judgment ordering an individual or a company to pay you a sum of money, an appeal period of 10 or 30 days applies, starting from the date of the judge's signature or the notice of judgment. Once this period has expired, we will be able to undertake the necessary steps to enforce your decision.

The wage garnishment process is of an indefinite duration. The length of your file may vary from one week to several months, depending on various factors, including the garnishable portion of the defendant's income.

The process:

- 1- Information regarding the income garnishment, signature of the service agreement, and deposit payment;
- 2- Opening the file in our system;
- 3- Obtaining a court file number at the Court of Québec (if necessary);
- 4- Writing the notice of execution;
- 5- Serve of the notice of execution to the employer;
- 6- Waiting period for the employer's declaration of 10 or 30 days (government cases);
- 7- Serve the notice of execution to the debtor;
- 8- Receipt of funds according to payroll cycles;
- 9- Bailiff's report, collocation scheme and distribution of seized income every three (3) months;
- 10- Follow-up of the file throughout the process.

A verification with the appropriate registry (Soquij) must be completed prior to accepting to act on your behalf. If the debtor is already subject to garnishment proceedings with another creditor, you will need to join that process through the bailiff firm concerned.

Following this verification and consultation, we will request an initial minimum deposit of 900.00\$ and a certified copy of your decision/judgment, either the version you received by mail or a PDF copy.

Bergeron Renaud, huissiers de justice
168, chemin Freeman, Gatineau, Québec, J8Z 2B5
Téléphone : (819) 595-9262
Courriel : info@bergeronrenaud.com

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Based on the circumstances of your case the following outcomes are possible :

1) Positive wage Garnishment

When the employer's declaration is positive, the employer will be required to remit to us, according to the established calculation, the garnishable portion of each pay received by the defendant. We will distribute the collected funds to you every three (3) months, in accordance with the law.

2) Income Garnishment – modification of payments or suspension during collection

Certain situation may arise during enforcement. The defendants may leave their employment, be dismissed, or declare bankruptcy. A second creditor may also become involved in the process. In such cases, the employer must notify us, and we will inform you accordingly.

3) Negative income Garnishment

Occasionally, it may happen that between the time of your research and the execution of the garnishment, the defendant has left their employment or an error may have occurred, such as an incorrect employer being identified. If this situation, we will inform you promptly, and you may provide us with new instructions or authorize us to close your file.

Our objective is to recover the full amount of your judgment, including costs and bailiff's fees.

However, there is always a possibility of partial recovery or no recovery at all. In the case of partial recovery, our fees will be paid first, and the remaining balance will be applied toward the debt. If our fees are not fully paid, your deposit will be applied, and any remaining balance may be partially refunded. If no amount is recovered, you will be responsible for payment of our full invoice.

A civil judgment remains valid for 10 years. If no funds are recovered and you will to attempt another seizure at a later moment, any fees already paid for the initial attempt will be added without formalities, to the new procedure.

If you have any questions, do not hesitate to contact us.

Kindly take an appointment before coming to our office.

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