
INFORMATION AND SERVICE FEES

Dear client,

If you need to have a document or legal proceeding served, such as an application regarding non-payment of rent or a formal notice, you may either bring it to our office in 2 copies plus one additional copy per recipient or send it by mail or email to the address provided at the bottom of this document.

A deposit will be requested from you, based on the costs and fees set in accordance with the rate established by the government of Québec and the Chamber of Bailiffs of Québec. We will need to know the number of recipients, as well as the title and number of the proceedings, in addition to the delivery address, in order to set the amount of the required deposit. Payment may be made in cash, by debit card or by electronic transfer to paiement@bergeronrenaud.com, the question « indicate your name », for example, « Jean Tremblay », and the word « deposit ».

Process:

Firstly, a file is opened. The proceeding, together with a route sheet, is given to the bailiff. The latter will go to the address indicated on the document or the address you have provided in order to attempt service. The document may be handed over in accordance with the rules applicable in this matter. If the person is absent, the bailiff will leave a notice of visit. If no response is received within the following the notice of visit, the bailiff will try by different means to confirm the recipient's address. Once the address has been confirmed, and if the law allows, the bailiff may leave the document under the door on their second visit if there is no responses from the tenant.

If the address cannot be confirmed, if no additional information is available, or if the attempt fails (for example, if the person has moved), we will contact you to consider other service options.

We ask for a period of 5 to 7 business days to open your file, serve your document, draft and send you the affidavit of service. This time limit may vary depending on the circumstances. If you have not heard from us after this period, please do not hesitate to contact us so that we can verify the situation.

If you want your service to be carried out the same day, at a specific time, or more rapidly, additional fees may apply beyond the standard base rate.

If you have requested an email response, please remember to look to your junk or spam folder.

For any questions, do not hesitate to contact us and request appendix 1 to obtain the written price list.

OUR TEAM BERGERON RENAUD, HUISSIERS DE JUSTICE THANKS YOU FOR CHOOSING TO DO BUSINESS WITH US.

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